

MEWAT ZINC LIMITED

CIN: L27204DL1991PLC046120

Registered office: 1/24, Bansi House, Asaf Ali Road, New Delhi-110 002

Tel. No. 011-23234316, Email ID: mewatzinc@gmail.com, Website: www.mewatzinc.com

NOTICE OF THE 23RD ANNUAL GENERAL MEETING, BOOK CLOSURE AND E-VOTING INFORMATION

Notice is hereby given that the 23rd Annual General Meeting of the Company will be held on Friday, the 19th August, 2016 at 9.00 A.M. at Indian Social Institute, 10, Institutional Area, Lodi Road, New Delhi-110003 to transact the Business set out in the Notice of AGM.

Physical copies of the Notice of the 23rd AGM and Annual Report for 2015-16 have been sent to all other shareholders of their registered address in the permitted mode. The Notice of the 23rd AGM and Annual Report for 2015-16 is also available on the website of the Company, www.mewatzinc.com

Pursuant to Section 91 of the Companies Act, 2013 read with Companies (Management and Administration) Rules, 2014 as amended and Regulation 42 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 the Register of Member and the Share transfer Books of the Company will remain closed from Saturday, the 13th August, 2016 to Friday, the 19th August, 2016 (both days inclusive) for the purpose of the 23rd AGM of the Company.

As per the section 108 of the Companies Act, 2013 read with rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide its shareholders the facility to cast their vote by electronic means on all the resolutions set forth in the Notice. The details pursuant to the provisions of the Companies Act, 2013 and the Rules are given hereunder:

- (1) Date of Completion of sending notices: July 18, 2016
- (2) Date and time of Commencement of voting through electronic means: Tuesday, August 16, 2016 at 09.00 a.m.
- (3) Date and time of end of voting through electronic means: Thursday, August 18, 2016 at 05.00 p.m.
- (4) Voting through electronic mode shall not be allowed beyond 5.00 P.M. on Thursday, August 18, 2016.
- (5) The notice of 23rd AGM is available on the Company's website www.mewatzinc.com and www.evoting.nsdl.com
- (6) The cut-off date for determining the eligibility to vote by Poll Paper at AGM venue or by electronic means is Friday, 12th August, 2016.
- (7) A member may participate in the AGM even after exercising his rights to vote through electronic voting but shall not be entitled to cast his vote again at the AGM.
- (8) For electronic voting instructions shareholders may go through the instructions in the Notice of 23rd AGM and in case of any queries/grievances connected with electronic voting, Shareholders may refer the frequently Asked Questions(FAQs) and E-Voting user Manual for shareholders available at the download section of www.evoting.nsdl.com

By the order of the Board
For Mewat Zinc Limited

Sd/-

J.P. Gupta

(Chairman & Managing Director)

DIN:00253529

Place: New Delhi
Date : July 25, 2016