

MEWAT ZINC LIMITED

Registered Office: 1/24, Banshi House, Asaf Ali Road, New Delhi-110 002

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CIN: L27204DL1991PLC046120

NOTICE OF THE 25TH ANNUAL GENERAL MEETING, BOOK CLOSURE AND REMOTE E-VOTING INFORMATION

Notice is hereby given that the 25th Annual General Meeting ("AGM") of the members of Mewat Zinc Limited ("the company") will be held on Saturday, the 28th July, 2018 at 9.00 A.M. at Indian Social Institute, 10 Institutional Area, Lodi Road, New Delhi-110003 to transact the Business set out in the Notice of the AGM at May 28, 2018.

Electronic copies of the Notice of the 25th AGM and Annual Report for 2017-18 have been sent to all the shareholders whose email IDs are registered with the Company / Depository Participant(s). Physical copies of Notice of the AGM and Annual Report for 2017-18 have been sent to all other shareholders at their registered address in the permitted mode. The despatch of the Notice of the AGM has been completed on July 4, 2018. The Notice of the 25th Annual General Meeting and the Annual Report for 2017-18 can also be downloaded from the company website, at www.mewatzinc.com.

As per the section 108 of the Companies Act, 2013 read with Rule 20 of the companies (Management and Administration) Rules, 2014, as amended, and Regulations 44 of The Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 the company is pleased to provide its Shareholders the facility to cast their vote by electronic means on resolutions proposed to be passed at the 25th Annual General Meeting of the Company. The members may cast their votes using electronic voting system from a place other than the venue of Meeting ("remote e-voting"). All the members are informed that:

1. The remote e-voting facility shall commence on Wednesday, July 25, 2018 from 09:00 a.m. and end on Friday, July 27, 2018 at 05:00 p.m.;
2. The remote e-voting shall not be allowed beyond 5.00 p.m. on Friday, July 27, 2018;
3. A person whose name appears in the Register of Members/Beneficial Owners as on cut-off date, that is Saturday, July 21, 2018 only shall be entitled to avail the facility of remote e-voting/ voting at the meeting;
4. Any person who acquires shares of the Company and becomes a member of the Company after despatch of the Notice of AGM and holds shares as of the cut-off date, i.e. July 21, 2018, may obtain the login ID and Password by sending a request at evoting@nsdl.co.in. However, if a person is already registered with NSDL for e-voting, then the existing user ID and password can be used for casting vote;
5. Members may note that: a) The facility for voting through ballot paper will be made available at the AGM for members present at the meeting; b) The member who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again; and c) Only persons whose names are recorded in the register of members or in the register of beneficial owner maintained by the depositories as on the cut-off date shall be entitled to vote using the remote e-voting facility or at the AGM using ballot paper;

For electronic voting instruction shareholders may go through the instruction in the Notice of 25th AGM and in case of any queries /grievances connected with electronic voting, shareholders may refer the Frequently Asked Questions (FAQs) and E-Voting User Manual for shareholders available at the download section of www.evoting.nsdl.com.

Notice is hereby given pursuant to Section 91 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014, as amended and Regulation 42 of The Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and the Share Transfer Books of the company will remain closed from Saturday, 21st July, 2018 to Saturday, 28th July, 2018 (both days inclusive) for the purpose of the 25th Annual General Meeting of the company.

By order of the Board
For Mewat Zinc Limited

sd/-

J.P. GUPTA

(Chairman & Managing Director)

DIN No. 00253529

Place : New Delhi

Date : July 5, 2018